

Accounting Manager

Azam (Elham) Qodsi

Objective

I aspire to use my knowledge and management experience across multiple industries to improve and sustainably grow your accounting department to its fullest potential.

Experience

September 2023 - Current

Axon Polymer Companies Group *Plastic Masterbatch Maker*

Started this job with initial setup of 3 instances of the SystemGroup's Sepidar software. This entailed revamping the business process for the companies while maintaining seamless business continuity, educating the personnel on the new processes, implementing extensive procedures for ensuring data sanity which ultimately led to the development of business reports that provide a clear and actionable understanding of the aforementioned companies' performance and trajectory.

September 2024 - Current

Iranian Dental Association *The national association of Iranian dentists*

Working as an auditor this job included both internal financial auditing and verifying government filings making sure everything is in order.

September 2022 – September 2023

Arya-Hesab *Tax Accounting firm*

I managed the taxes for 30 different companies and everything that came with it making sure all the government reports are valid and filed on-time. This included making sure all the transactions and paper-trail in all areas match multiple government websites to ensure an ironclad tax filing.

April 2021 - April 2022

Ramamehr-Arya *Snack producer*

Led the charge in transitioning the software from SystemGroup's traditional accounting software into a BPMS solution. Liaised between the accounting department and the software provider to ensure complete coverage of the most intricate business practices that were previously in effect and seamlessly transitioning into more modern business models. Drove the production, logistics, and warehouse departments to use modern business practices.

April 2021 - April 2022

Aryarama Dairy processing factory

Transitioned SystemGroup's inadequate accounting software into a BPMS solution with zero tolerance for interruptions. This included very specialized stock management, invoicing and production in addition to everything that was implemented in the Ramamehr-Arya company. Ensured everything was in working order at all times avoiding any spoilage; This ranged from software testing, changing the internal process on the fly and even manual data entry.

April 2020 - April 2021

Parsamehr *food products'* distributor

This job included setting up the Sayan software for a very traditional company and automating the process for complex invoicing models used in food distribution industry including special offers, promotions for customers and similarly in the HR department I streamline payroll calculations, integrating performance-based incentive structures specific to the sales and distribution teams.

January 2019 - April 2020

Azarakhsh Asia *Oil by-product refinery*

This job included the initial setup of the Sayan software, and liaising with the software vendor for handling complex shipment and invoicing of oil products dealing with industry-specific details involving raw material and product properties and making sure both general and oil-related government filings are ironclad since this company exported their products in their entirety.

November 2017 - January 2019

Negin-Naqsh Arya *Bags, Packaging and Printing*

Started the company with the initial setup of the Sayan software including the initial data entry, setting up the business process model, accounting structure and continued with daily tasks as a one-woman-army. This job included complex warehouse management involving hundreds of raw materials and products in different states with industry-specific properties involving paper, plastic, paint and solvents.

August 2015 – November 2017

Lina Food *Snack producer*

This job included decluttering a lot of the business and accounting processes including consolidating bank accounts, cleaning up the HR processes, cleaning years of backlog in multiple areas, generating usable transparent reports for upper management.

May 2012 – Desember 2015

Vinachoob Company *Lumber and furniture trade*

This job included a bit of everything ranging from lumber import, furniture manufacturing, sales, and export. Managing the accounting department included government filings for all areas of the company's work in addition to the routine accounting work.

Desember 2011 – May 2012

Urmia Stone Powder Company *High-Quality mosaics*

Beyond the typical responsibilities of an Accounting Manager, this role involved extensive international engagement, encompassing around thirty critical missions across the majority of Arab countries, especially Iraq. These missions were specifically focused on the intricate and often time-sensitive process of managing government filings essential for export operations, demanding a deep understanding of local regulations and procedures in each country.

November 2009 - November 2011

Iran Air *the Iranian National Airline*

As my first job I was put in charge of HR I independently oversaw employee enrollment, payroll processing, retirement plan administration, and the preparation and submission of all required government filings.

Education

M. Sc. Of Financial
Management

B. S. In Accounting

B.S in Computer
Hardware

Skills

- Data analysis
- Project management
- Communication
- Organization
- Problem solving

Interests

Taekwondo 5th Dan belt
International Taekwondo
Kyorugi referee

Contact

(+98)912 750 44 82
lham_qodsi@gmail.com